



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

GENERAL/CHIEF COUNSEL (EXEMPT POSITION)

LEGAL BRANCH

\$11,002 - \$11,900

SAN FRANCISCO

Are you looking for an opportunity to work for an elected official? Do you want to work for the best consumer protection agency? ***Then the California Department of Insurance (CDI) is the place for you!*** CDI is seeking an experienced individual to serve as the Chief Counsel for the Department's Legal Branch. This opportunity will offer you a chance to work in a challenging and meaningful position - protecting insurance consumers in California by fostering a vibrant, stable marketplace and maintaining an open, equitable regulatory process.

Why work for CDI? CDI is housed in a private building offering many amenities including concierge services, on-site ATM, a location close to a variety of restaurants, public transportation, the Financial District, San Francisco Center, and Union Square. In addition, we offer many benefits, including but not limited to:

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|---------|---------------|--|-------------------|
| ✓Health | ✓Annual Leave | ✓CalPERS Retirement (defined benefits) | ✓13 Paid Holidays |
| ✓Dental | ✓Vacation | ✓Long-Term Disability Insurance | ✓Employee Transit |
| ✓Vision | ✓Sick Leave | ✓\$50,000 Life Insurance | Voucher Program |

For more information regarding the benefits offered, access the following links: <http://www.calpers.ca.gov/>; <http://www.dpa.ca.gov/benefits/CompensationPlus/ComPlus2002.pdf>; <http://www.dpa.ca.gov/benefits/employeebenefits.shtm>; http://www.dpa.ca.gov/benefits/general/2006_employee_benefits_quick_reference_guide.doc

Responsibilities of the Position: The successful candidate will be responsible for managing the activities of the Legal Branch in San Francisco, Los Angeles and Sacramento; directing the operation of the Legal Branch by providing general oversight of the Corporate Affairs I, Corporate Affairs II, Rate Enforcement, Policy Approval, Sacramento Enforcement, San Francisco Enforcement, Auto Insurance Enforcement, Government Law, and Fraud Liaison bureaus; and supervising the preparation of the budget and other administrative functions. The incumbent will serve as the Chief Counsel to the Insurance Commissioner and Chief Deputy Commissioner. The incumbent will provide advice on extremely sensitive issues ranging from fraud to solvency; and advise the Insurance Commissioner, Chief Deputy Commissioner and the Executive Staff on administrative and program policies, internal and external legal issues and the proposal of legislation. The incumbent will assist in the development of policy regarding legal issues within the Department and assist in the drafting of Departmental bulletins, rulings, regulations, and legal opinions; represent the Department at conferences, legislative hearings and meetings, and manage outside contract counsel, including expert witnesses. The incumbent will have contact with various insurance consumer groups, the insurance industry and officials from other State agencies with respect to insurance matters. The incumbent will interact with Branch and Division Chiefs from the Department's regulatory programs such as Rate Regulation, Financial Surveillance, Enforcement, and Administration. The General/Chief Counsel will manage high level meetings and sensitive negotiations between the Department and the insurance industry.

Required Qualifications:

- Knowledge of the principles and practices of policy formulation and development
- Knowledge of the insurance industry
- Knowledge of the laws, rules and regulations that govern insurance activities
- Active membership in the State Bar of California

Desirable Qualifications:

- Experience managing and directing a legal program; dealing with extremely sensitive issues that are high profile and receive media attention
- Ability to negotiate settlements and direct the litigation of the most complex cases within the Department
- Ability to work successfully with the Insurance Commissioner, the Executive Staff, Division Chiefs, Attorney General's Office, District Attorney's Office, insurance executives, members of the Legislature, officials from other State agencies, and local, interstate, and internal law enforcement agencies

Who May Apply: Resumes will be accepted from all individuals from the public and private sector possessing the qualifications, knowledge and abilities to effectively perform the Chief Counsel duties. All resumes will be reviewed; however, only the most qualified candidates will be contacted for an interview.

Application Procedure: Send a resume with a statement of qualifications to Elizabeth Garcia, Department of Insurance, Human Resources, 300 Capitol Mall, 13th Floor, Sacramento, CA 95814. **Please indicate "Chief Counsel, Legal Branch" on the statement of qualifications.** For additional information, please call (916) 492-3316.

Final Filing Date: **Until Filled**

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

eg06/15/07

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN
ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.